

Parentz View Child Care

Packet

Hours Of Operation

Normal hours of operation are 6:45 am to 5:45 pm Monday through Friday. I am occasionally available for overtime, overnight, or weekend care. Any non-contracted care will be by special arrangement only. There will be an extra charge for this service.

Fees and Payment Arrangements

\$210 per week FULL TIME / Newborn to 3 yrs old
\$190 per week / 4 yrs old and up
\$47 per day PART TIME / Newborn to 3 yrs old
\$45 per day / 4 yrs old and up

Registration: A payment equal to one week of child care shall be given in advance to hold your child's spot at Parentz View. This payment will be put towards your two week notice when departing. This is non-refundable for any termination prior to that week. There are no other registration fees to start or stop child care.

At Parentz View Child Care, you are paying for a specific slot, NOT per hour or per day that you use. No discounts are given if your child does not come to daycare. This includes vacation, illness, or any other reason.

Payment Schedule: Fees are payable in advance and are due no later than drop off time on the first day of the week your child is contracted for care. No exceptions are made for absences due to illness, vacation, or for any other reasons. Payment is due on the first day of the week your child is contracted for care.

Late Payment Fees: A fee of \$10 per day will be charged on all late payments. Payment is to be made prior to vacations.

Late Pick Up Fees: A late fee equal to \$1 per minute shall be made for pick ups later or drop off earlier than the above agreed upon time. This will be strictly enforced and more than 3 late notices may result in a Termination of Services notice.

A 24 hours notice prior of late pick up or early drop off may be arranged to waive the late fee, but regular overtime charges will occur.

Notice to Leave: When giving notice to permanent withdrawal your child from Parentz View Child Care, it must be 2 weeks out and it must be in writing. If you have more than one child enrolled, you will need to provide 2 weeks for each child. For example: If you have 2 children enrolled, you must allow 4 weeks. Your deposit will go towards their last week of child care.

Holidays and Closures

Daycare will be closed with pay on all government holidays.

These are my only days off during the year. If you have additional days off for these holidays or any other holidays, you are still required to pay for those days because I will still be open. Dates are subject to change.

Medical Emergencies

Minor bumps, scratches, and bruises are almost unpreventable, but I make every effort to keep the children safe through supervision and child-proofing. Minor injuries receive appropriate first-aid, along with hugs and kisses. If any excessive injury or illness occurs, you will be contacted immediately. If necessary, your child will be taken to the nearest hospital where you can meet us. I am prepared with a couple of qualified care givers that can step in and watch my daycare children when an unanticipated event happens.

Medication

Both prescription and non-prescription medication, ointments, and creams can be given to your child if needed. These must be labeled with the child's name on it and be provided by the parent.

Meals

All food will be provided with no additional charge. This includes breakfast for children arriving before 8:30am, a lunch, and a healthy snack after nap time. I will also supply bottled water throughout the day as needed, along with milk and juice. Parents are responsible for feeding their child if they arrive after mealtimes. Lunch will be served at 11:30am everyday. Infants are always fed on demand. Written feeding instructions are required from parents of infants, including types of food, formula/breast milk, amounts per serving and times of feedings. Parents are responsible for providing formula for your infant if you are not breastfeeding. If your child has certain food allergies that require a strict diet, I prefer you send their pre-made meals along with them daily so that there is no mistake made. There is no room for error when it comes to a child and an allergic reaction that can be prevented.

Nap Time

Each child 5 years of age or younger are required to have a rest period. If your child no longer takes naps, he/she may lay quietly on their nap time mat until it is time for everyone to wake up. If your child has a special blanket or stuffed animal that they sleep with, they can bring it with them. Nap time starts at about 12:30pm everyday and usually last until 2:30pm. I will not let a child sleep past 3:00pm, so that they can sleep for you at night. I also ask parents not to bring their children in or pick

them up during this time, as it is very disruptive to the other children.

Learning Activities

I provide fun and entertaining learning activities. We have color flash cards, shapes, numbers, and alphabets. Some of the activities include arts & crafts, music and singing, stories, games, puzzles, play-doh and chalk. Other activities include playing outside in the toy cars, swings, slides, jump rope, tunnels, hide and seek, picnics, gardening, and water play. If you do not feel comfortable with letting your child interact in water play with blow up pools, please address me with your concerns.

House Rules

The following rules are enforced for the safety and well-being of everyone and my property. There is no running in the house, no hitting, pushing, biting, screaming or screeching, jumping on the beds, grabbing, kicking or pinching. Obscene language is not allowed. Children are not allowed to walk around the house with food or cups without spill proof lids. Respectful treatment of other children and all property, toys, and furniture are expected. Willful destruction of property will be charged to the parent at the cost to replace it.

Discipline

My philosophy is that you use discipline to teach children. I achieve this through consistency, love, and firmness. The children are explained the rules of the daycare frequently so that all know the guidelines. Once a child understands the rules and disobeys them, the following appropriate guidance will be used. Reminding, Redirection, Warnings, Time-Outs, Removal of Privilege, and at the last resort when a child's behavior is continually upsetting or dangerous to myself and/or others, a conference will be called with the parents and they will have to be picked up. If the problem cannot be resolved, arrangements will have to be made for the child to go elsewhere for care.

Potty Training

I will be more than happy to help parents with potty training, provided that it is not done before the age of 2 ½ years old. Parents must initiate the process at home first, whether it is over a weekend or on vacation. I expect parents to work with me in this process which means once potty training is initiated, he/she must wear underwear at all times. Putting your child into a diaper for your convenience because you are going out to the store, will only confuse the child and delay the training process. This should only take 1 week to do, if the child is ready. I will not participate in this process if I don't think the child is capable of doing it. Children must wear appropriate clothing in this period. No over-alls, onesies, belts or jeans with buttons or snaps. Extra clothes must be sent to daycare during this time.

General

- *Parents can bring a special food or treat on their child's birthday. I will always have a little something planned for that day as well.**
- *I do not recommend that children bring their own toys to daycare. If you think that your child will be willing to share, then we can test it out. If this becomes a problem, I will confiscate it and they will no longer be able to bring the toy(s). I have more than enough toys here already. I am also not responsible for lost or damaged toys.**
- *Some children are hesitant and sometimes cry during drop off. This is normal. Please be very brief (no longer than 3 minutes, is sufficient) during this time. The longer you delay the departure, the harder it gets for your child. A smile, a cheerful good-bye kiss and a reassuring word that you always come back, is all you need to do.**
- *During pick up, it is very important that you back up my rules at this time. Your child will usually get excited and start showing off for you by doing something they are not allowed to do. If you do not correct them, I will remind your child of his/hers inappropriate behaviors being displayed and take action to correct them myself, if needed.**
- *Appropriate clothing is needed everyday for the current weather. Please be ready with supplies, such as, socks and shoes, a jacket and a hat. Soiled clothes will be sent home in a bag and a new clean pair should be brought back the next day. Please label your child's name on everything.**
- *I also take lots of pictures of our daily activities. I have my own website that I like to post them on for all parents to see. You can copy and paste them to your computer so that you can keep these precious moments forever in their photo album. My website is www.parentzview.com. If you don't want your child's pictures to be on my website, please make me aware of this. I also have a Facebook Page. You can find me by the name Nicole Crist Scott, friend me, then check out my page, Parentz View Child Care. I also upload pictures of our daily activities and tag the parent's in them.**
- *Parents are required to keep me informed of any change of address, telephone numbers, or any changes that are permanent or even temporary.**
- *I always have my cell phone near by, but I am never fast enough to get to it in time before it stops ringing. If you would like to get ahold of me during the day, texting works best for me. That way if I'm changing a diaper, I can get back to you after I have finished and Washed my hands.**
- *I do occasionally accept children for drop-in care if I have a space available. Therefore, if you tell me that you will not be bringing your child in, there is a chance I will fill your spot for that day.**

What to bring on your first day of Daycare...

- *Diapers and wipes. (If needed)**
- *Change of clothes to keep in their cubby.**

***A pillow case to keep here.**

***A blanket to keep here.**

***A 4x6 or 5x7 photo of your family to post in their cubby.**

***Written out summary about your child, so that we could get a jump start on getting to know them. Please include his/her daily routine, favorite foods, not so favorite foods, things that comfort them, special item or blanket, specific behavior we should be aware of, special diet, medication, allergies, things that are important to you as the parent and finally any concerns you may have. Please feel free to add anything that you think would ensure this transition into daycare more comfortable for them!**

Ways you can contact me are:

Cell / Text (714) 585-3883

Home (714) 444-2066

Email nicole@parentzview.com

Face book @ Parentz View Child Care

Thank you so much for your time in reading this. If you have questions or concerns about anything, please don't hesitate to talk to me about them. Communication is very important between a parent and a child care provider. We both have the same goal here and that is to make sure your child is well taken care of.